



Month ##, 2020

DF Name
DF Address
City, State, ZIP

RE: Sales Tax Associated with your access to the e-OSCAR Application

To comply with state and local tax requirements, we periodically review the taxable nature of the services offered by Online Data Exchange LLC. Our review indicates that subsequent to recent case law rulings, your access and use of the e-OSCAR application results in said transactions being subject to local, county, and/or state sales / use tax assessments.

We are currently evaluating the overall impact and tax amounts owed by your company for transactions processed through the e-OSCAR application. Our preliminary investigation indicates that your estimated sales / use tax exposure for a quarter could be \$###.##, based upon your e-OSCAR transaction usage from 1Q2020. Please note that this amount is not final, and you should **not render** any payment at this time to e-OSCAR or your local tax authorities based on this communication. Your actual sales / use tax exposure could be higher or lower; we will provide the final amount once calculated.

For us to fully complete our investigation into the amount of sales / use tax owed, we need you to complete an attestation at (<https://www.e-oscar.org/billing-finance/sales-tax-information>), detailing the following:

1. We are taxable; our e-OSCAR invoices should include applicable sales tax
2. We are tax exempt
3. We do not consume e-OSCAR services in (STATE), and thus are not subject to sales / use tax in (STATE).

If you indicate that you are tax exempt, you will be required to provide your tax exemption certificate(s). If you do not consume services in (STATE), you will be required to delineate the address(es) where services are consumed.

If you are not positive of your taxable status as noted above, we strongly urge you to consult with your accountant or tax professional.

We need you to complete this attestation **no later than July 24, 2020**. If you do not respond to this attestation prior to that date, we will document that your firm is taxable, that your e-OSCAR invoices should include applicable sales tax, and that you fully consume your e-OSCAR services in (STATE).

Thank you for your prompt review and attention to this matter.

Regards,

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